ORGANIZATION OVERVIEW

Possible is a collaboration between an independent Nepal-based non-governmental organization and a US-based non-profit. We are two entities who operate independently, with a mutually interdependent partnership and a common goal of supporting health innovation in Nepal. Possible engages in rigorous and collaborative research and innovation to address evidence, implementation, and policy gaps in the equity, quality and accessibility of healthcare. We envision a world where everyone, everywhere has access to high-quality healthcare rooted in evidence, inclusion, and equity. Our research endeavors and partnerships aim to address challenges in context and from stated or established needs rather than for the novelty of research. As such we partner with community-based organizations, public and private sector academic institutions and research organizations to leverage research and evidence to inform and implement innovative solutions to healthcare challenges in Nepal.

POSITION DESCRIPTION

Possible, a non-governmental organization registered in Nepal, is seeking **Research Outcome Assessors (ROAs)** to support a type II hybrid implementation effectiveness study of BECOME (BEhavioral Community-based COmbined Intervention for MEntal Health and Noncommunicable Diseases) behavioral intervention. This is aimed to evaluate its effectiveness and implementation on depression and/or anxiety, and two NCDs using a stepped-wedge cluster randomized controlled trial. The ROAs are required to administer baseline and follow-up assessments among the research participants at the community level, and support other research activities. These assessments will be conducted in Nepali and Maithili language.

Reports to: Research Coordinator
Works collaboratively with: Chandragiri Municipality and/or Bardibas Municipality
Location and number of positions: This study will take place in Chandragiri and Bardibas Municipalities, and we are looking for 10 ROAs in each study site.
Duration: Annual contract subject to renewal
Nature of engagement: Part time (50% FTE)- ROAs will primarily work during morning hours in accordance with the trial protocol.

Big Three Responsibilities:
The ROAs will be responsible for the following duties but not limited to:

1. Recruit participants, administer baseline and follow up assessments to measure research outcomes in accordance with the trial protocol
2. Contribute in regular data validation and quality assurance process
3. Support in coordination and documentation including recording, referring and following up any untoward/adverse events in the study

AREAS OF RESPONSIBILITY

The Research Outcome Assessors will work under the direct supervision of Possible's Research Coordinators to be chiefly responsible for the following areas of work:

1. Recruit participants, administer baseline and follow up assessments to measure research outcomes in accordance with the trial protocol

a. Administer screening questions, including the clinical measurements to the potential participants at the community level to check their eligibility to participate in the study;
b. Clearly communicate all aspects of the research to participants, including potential risks and benefits, ensuring they provide informed consent voluntarily before participating;
c. Safeguard participants' privacy by rigorously following the study protocol;
d. Administer baseline assessment using REDCap to participants who have provided voluntary informed consent to partake in the study;
e. Schedule appointments with study participants for follow up assessments and in-depth interviews as per the study guidelines with the support of Research Assistants;
f. Support in scheduling and conducting in-depth interviews with the participants by working closely with Qualitative Research Officer;
g. Administer follow-up assessments to participants in the intervention and control group following the trail protocol;
h. Track regular participation, refusal, withdrawals, and experience from the participants based on the trial protocol.

2. Contribute in regular data validation and quality assurance process

a. Participate in training sessions on the adaptation and piloting of study tools;
b. Complete follow-up assessments as per the assessment schedule;
c. Track and share issues in outcomes assessments including data recording and syncing into the REDCap platform;
d. Work closely with the research assistants and data manager in regular data quality checks and data validation processes;
e. Share the study progress, enrollment and challenges regularly to Research Coordinators and stakeholders through team meetings;
f. Share challenges during the data collection process and support Research Assistants and Research Coordinators to ensure regular data quality checks;
g. Attend data validation meetings as scheduled and actively engage in the discussions.

3. Support in coordination and documentation including recording, referring and following up any untoward/adverse events in the trial

a. Keep the study documents safely maintaining confidentiality as relevant at the study site and liaise with the study team for safe transfer to the Possible office;
b. Contact study participants to keep track of any untoward/adverse events caused throughout the study period;
c. Notify any untoward/adverse events in the study to the Research Coordinator/Research Assistant, and support in documenting the events;
d. Support in referring study participants to appropriate care as per study protocol. Maintain up to date record of any untoward/adverse events observed among the study participants;
e. Work together with Research Coordinator and Research Assistant in following up and managing the participants with untoward events;
f. Support in ensuring safety of the research participants throughout the study process.

The above list of responsibilities is not comprehensive, and the **Research Outcome Assessor** may be required to take on additional responsibilities, as determined and discussed with the research coordinators, and the study team**.**

MUST HAVES:

a. Commitment to Possible's values and work culture
b. Flexibility regarding travel within the study sites, and willing to work in the morning hours as per the trial protocol
c. Experience of working in data collection as enumerator/interviewer using RedCap/Kobo/CommCare or other digital data collection platform.
d. Proficiency Certificate level in Nursing/Health Assistants. Preference will be given to those studying Bachelors in Public Health/Nursing/Psychology and are available to work part-time.
e. Fluency in written and spoken Nepali (**Local language/Maithili fluency would be preferred for candidates applying for Bardibas**)
(Preference will be given to local residents of study sites)

APPLICATION PROCESS

If you are interested to apply for this position, please email your CV and Cover Letter to **recruitment@possiblehealth.org**. When applying please include name and position in the subject line and please specify the location that you have applied for in the Cover Letter. Applications will be accepted until 6th December 2023. If we believe that you are a potential fit, we will contact you to advance the application process. Please note that due to a large volume of applications, we may not individually respond to your application.